



## Moderator's instructions and script

Ahead of a match, the moderator will receive a package containing the following items:

- this moderator's script
- 14 copies (one for each team member, judge, and moderator) of each case and question
- three [Judges' Scoring sheet](#)
- six [Judges' Team Feedback](#) forms
- one [Moderator's Match Report Sheet](#)
- scrap paper

Furthermore, before beginning the match, the moderator must ensure that:

- the three judges have a copy of the [judging criteria and rubric](#).
- they have their own stopwatch or smartphone app.
- they have a coin or other random device
- the judges had time to write their names on the score sheets.

**Do not distribute the cases or questions yet! Follow the following script** (italics indicate that it may be read verbatim):

1. Welcome everyone. **In Round 1** only, start off with the following acknowledgement:

*The work of Ethics Bowl Canada extends across the homeland of First Nations, Meëtis, and Inuit peoples, and is present on the territory of all the Numbered Treaties, as well as unceded land throughout what we now know as Canada. Ethics Bowl Canada acknowledges the power of education to amplify the truths of Indigenous people and to dismantle harmful beliefs, attitudes, and practices that have too often been perpetuated in Canada's schools and that obscure these truths. Ethics Bowl Canada is committed to supporting the recommendations of the Truth and Reconciliation Call to Action, including those involving education.*

2. Introduce the schools involved in the match and yourself, and ask the judges to introduce themselves.

3. Welcome the participants and ask each team to introduce themselves.

4. State the main match rules:

*Teams can only consult with their own teammates. No one from the audience including the coaches can communicate verbally or nonverbally. The audience must remain quiet throughout the match when it is not their turn to speak. Judges can only consult with each other at the end when deciding which question will be asked and when filling out the feedback form for the teachers. Students can use the scrap paper to communicate amongst themselves and for note taking.*



5. Turn to the team to your left and ask the following: *Heads or tails?* The team calls, and you flip the coin.

The coin is [heads/tails]. The winning team decides if they want to present first or have the other team present first.

The team will make its choice—either to present first or to allow the other team to present the first case. Turn to the team that will present first. If the team winning the coin toss chooses not to go first, they will go first in the second half of the round.

6. Okay, \_\_\_\_\_ [name of high school], you will present first and are known as **Team A**. Judges, please note this on your score sheet that \_\_\_\_\_ [name of high school] is **Team A**, and \_\_\_\_\_ [name of high school] is **Team B**.

7. At this point, distribute a copy of the case/question to the judges and face down to the teams. We are ready to begin! The case is # \_\_\_\_\_ [read the case title]. The question is \_\_\_\_\_ [read case question].

8. Team A, you now have **up to two minutes** to confer before beginning your presentation. Either team may take notes, but Team A is the only team allowed to speak during this time.

Give Team A two minutes to confer.

9. Team A now has **five minutes** to make its presentation. Any member of the team may speak, one at a time. Team A, I will give you reminders when there are **three minutes** and **one minute remaining**.

Give Team A five minutes for its presentation, giving them the time reminders. If teams use up all of their time, tell them that time is up.

10. Judges, please mark your scores for Team A's presentation.

Wait a few moments for the judges to mark their score sheet.

11. Team B, you now have **one minute** to confer. Either team may take notes, but Team B is the only team allowed to speak during this time.

Give Team B one minute to confer.

12. Team B, you now have **up to three minutes** to comment on Team A's presentation. Any member of your team may speak, one at a time. Team B, I will indicate when you have **one minute remaining**.

Give Team B up to three minutes for its commentary, giving them a one minute reminder.

13. Judges, please write down your scores for Team B's commentary.

Wait a few moments for the judges to mark their score sheets.

14. Team A, you now have **one minute** to confer. Team A is the only team allowed to speak during this time.

Give Team A one minute to confer.



**15.** Team A has **three minutes** to respond to Team B's commentary. Any member of your team may speak, one at a time. Team A, I will indicate when you have **one minute remaining**.

Give Team A three minutes for its response, giving them the reminder.

**16.** Thank you. Judges, please write down your score for Team A's response.

Wait a few moments for the judges to mark their score sheets.

**17.** Now the judges will have an opportunity to ask Team A questions. The question and answer session may be up to 10 minutes long. Each judge may ask one question and one brief follow-up question. Each judge's Q&A will be allocated the same amount of time.

Judges, would you like 30 seconds to confer or are you ready to ask questions now?

If they need to confer, give them 30 seconds or so.

Okay, judges, you may begin.

Judges will ask questions, and Team A will answer for up to 10 minutes. You may need to remind the judges to keep their questions as brief as possible (less than one minute). After 3m20s of a judge's Q&A period, signal that it's time to go to the next judge's Q&A.

**18.** Thank you. Judges, please score Team A's responses to your questions.

### Part 1 of Round Finished

**19.** Judges, are you ready to begin Part 2 with Team B?

Pass out the case and question to each judge and each team.

**20.** I will now read the case and question for Team B. The case is # \_\_\_\_\_ [read title of the case]. The question is \_\_\_\_\_ [read case question].

**21.** Team B, you now have up to **two minutes** to confer with each other before beginning your presentation. Either team may take notes, but Team B is the only team allowed to speak during this time.

Give Team B two minutes to confer.

**22.** Team B now has **five minutes** to make its presentation. Any member of the team may speak, one at a time. Team B, I will give you reminders when there are **three minutes** and **one minute remaining**.

Give Team B five minutes for its presentation, giving them the time reminders. If teams use up all of their time, tell them that time is up.

**23.** Judges, please mark your scores for Team B's presentation.

Wait a few moments for the judges to mark their score sheets.

**24.** Team A, you now have **one minute** to confer. Either team may take notes, but Team A is the only team allowed to speak during this time.

Give Team A one minute to confer.



**25.** Team A, you now have up to **three minutes** to comment on Team B's presentation. Any member of your team may speak, one at a time. Team A, I will indicate when you have **one minute remaining**.

Give Team A up to three minutes for its commentary, giving them a one-minute reminder.

**26.** Judges, please write down your scores for Team A's commentary.

Wait a few moments for the judges to mark their score sheets.

**27.** Team B, you now have **one minute** to confer. Team B is the only team allowed to speak during this time.

Give Team B one minute to confer.

**28.** Team B has **three minutes** to respond to Team A's commentary. Any member of your team may speak, one at a time. Team B, I will indicate when you have **one minute remaining**.

Give Team B three minutes for its response, giving them a one-minute reminder.

**29.** Thank you. Judges, please write down your score for Team B's response.

Wait a few moments for the judges to mark their score sheets.

**30.** Now the judges will have an opportunity to ask Team B questions. The question and answer session may be up to 10 minutes long. Each judge may ask one question and one brief follow-up question. Each judge's Q&A will be allocated the same amount of time.

Judges, would you like 30 seconds to confer or are you ready to ask questions now?

If they need to confer, give them 30 seconds or so.

Okay, judges, you may begin.

Judges will ask questions, and Team B will answer for up to 10 minutes. You may need to remind the judges to keep their questions as brief as possible (less than one minute). After 3m20s of a judge's Q&A period, signal that it's time to go to the next judge's Q&A.

**31.** Thank you. Judges, please score Team B's responses to your questions, finish up your score sheets, and complete the written team feedback sheet for the team's coaches.

Make sure the judges' scoring sheets are filled out properly, and assist the judges if needed. Collect the completed scoring sheet and fill out the moderator's match report sheet.

**32.** Thank you to both teams for a great round. The scores are in, and [read one of the following]

*the winning team is [read team name].*

*the match is a tie.*

Let us have a round of applause for both teams' performances.

**33.** Return the team feedback sheet to the teams' coaches

Return the judges' scoring sheets and the moderator's match report sheet to the event's organizer.